

# ISO 9001:2015 Internal Auditor Training 內部審核員培訓 (#QMS-IA2R)

## Training Objectives 培訓目標

- To understand the development of and primary changes to ISO 9001:2015  
瞭解 ISO 9001:2015 的發展及其主要變更
- To have understanding about Quality Management Principles of ISO9001:2015  
瞭解 ISO 9001:2015 的質量管理原則
- To have understanding about ISO 9001:2015 standard requirements  
瞭解 ISO 9001:2015 的標準要求
- To have understanding about certification transition rules for ISO 9001:2015  
瞭解 ISO 9001:2015 的認證轉換規則
- To develop the basic expertise to implement a QMS according to ISO9001:2015 in an organization  
發展依據 ISO 9001:2015 實施質量管理體系所需基礎技能
- To develop the basic expertise to plan and conduct internal audit based on ISO9001:2015  
發展根據 ISO 9001:2015 的標準要求進行內部審核所需基礎技能

## Recommended Prior Knowledge 建議的事先認知

- Application experience in ISO9001  
ISO 9001 應用經驗
- Problems in the implementation of QMS in own organization  
本身組織的質量管理體系運行中遇到的問題



## Suitable for 培訓對象

- QMS Auditors, MR, Managers, Engineers, Experts, Consultants in quality related field.  
質量管理體系審核員、工程師、管理層、質量管理領域相關的專業人仕、顧問
- Persons seeking career opportunities in QMS field /Certification Bodies.  
尋找與質量管理領域 / 認證機構相關的就業機會的人仕

*Keep learning.  
Be outstanding!*



## Training Approach 培訓形式

- Exercises (individual or by team)  
練習 (個人或小組)
- Workshops  
討論演練
- Lecturing in Mandarin, Cantonese, or English as requested (unless otherwise specified), with training materials in English or Chinese  
授課語言可以按要求為普通話、粵語、或英文(除非另文指定) · 培訓資料為中文或英文
- Tutor: Experienced Trainer with Auditor Qualification  
講師：經驗豐富的具備審核員資格的培訓師



## Course Agenda 課程安排

1.5+ DAYS 天

Day 日程	Items 項目	Evaluation 評估
	<ul style="list-style-type: none"> <li>Preparation Assignment 課前預習 ( 0.5 hour 小時 )</li> </ul>	Participation Required 要求參與
<b>DAY 1</b>	<ul style="list-style-type: none"> <li>General introduction to ISO 9001:2015 簡介</li> <li>High Level Structure 高級結構</li> <li>Process Approach 過程方法</li> <li>Risk Based Thinking 基於風險的思考</li> <li>QMS Principles 質量管理體系原則</li> <li>Standard Requirements Understanding 標準要求的理解</li> <li>Workshops 討論演練</li> <li>Q&amp;A 問答</li> </ul>	Participation Required 要求參與
	<ul style="list-style-type: none"> <li>After-class Discussions 課後討論 ( 0.5 hour 小時 )</li> </ul>	Participation Required 要求參與
<b>Day 2 (AM)</b>	<ul style="list-style-type: none"> <li>Certification Transition Rules 認證過渡規則</li> <li>Internal Audit Planning, implementation, Reporting, &amp; Follow-up 內審策劃、實施、報告與跟進</li> <li>Audit Reporting &amp; Follow-up 審核報告和跟進</li> <li>Workshops 討論演練</li> <li>Q&amp;A 問答</li> </ul>	Participation Required 要求參與
	<ul style="list-style-type: none"> <li>Written Exam 筆試 &lt;open book 開卷&gt; ( 1 hour 小時 )</li> </ul>	Pass: >=70% in score

### Note:

Upon request, the course may be shorten to 1 lecturing day with 0.5 day for self-study.

如有要求，本課程可以將面授時間縮減為 1 天，另加半天的自學時間。



## Evaluation and Certificate 評估和證書

### 1. Evaluation based on Participation 參與表現評估

- A Certificate of Attendance by DQS will be issued to the registered participants who have participated in the whole training course and completed all assignments, but have not been successful in passing the exam.

全程出席並完成課程任務，但未能通過考試的學員可獲得DQS頒發的培訓出席證書。

### 2. General Evaluation 綜合評估

- A Certificate of Successful Completion by DQS will be awarded to registered participants who have participated in the whole training course, completed all assignments, and passed the exam with 70% or higher score.

全程出席和完成課程任務，並通過考試 (70%或更高分數) 的註冊學員可獲得DQS頒發的培訓完成證書。



## Contact Information 聯絡信息

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